



Matthews United Methodist Endowment

Preserving a legacy to REACH. TEACH. PRAISE. SERVE.

Letter of Instruction – Direct Gift

Name (Please Print): _____

Address: _____

Please complete Sections A through D below:

A. I have made a commitment to the Matthews United Methodist Endowment Fund and would like this gift to be:

Anonymous

Recognized as an Endowment Fund supporter and should be listed as:

B. I would be willing to share my reasons for supporting the Matthews United Methodist Endowment Fund with the congregation (Celebration, Website, Annual Endowment Celebration meeting).

YES

NO

C. Indicate in the chart below where you want your contribution to the endowment fund to be directed (distributions should total 100%).

Fund Designation	%
1. General Endowment (Undesignated) to support programs, ministry areas, and general operations of the church as determined by the Finance Committee leadership.	
2. Mission Fund for missions in and beyond the local church and community, consistent with the direction provided by the Global Impact Committee.	
3. Capital Improvement and Renovations to support the major maintenance and improvements of church facilities as determined by the Trustee Committee.	
4. Professional Development to provide support beyond the annual budget for educational and training opportunities for staff, clergy, and congregants as determined by the Senior Pastor and the Staff Parish Relations Committee.	
Total Distribution %	100%

D. Please enter the date you completed this form: _____

If you believe your contribution will be in excess of \$50,000 and you would like to consider a more specific fund designation within the four fund areas listed above, please contact the Endowment Committee chair or the senior pastor.