



## MATTHEWS UNITED METHODIST

### Vision:

Through Jesus Christ, we will transform the world, one life at a time.

### Mission:

We are committed to

- Reach** people in the name of Christ,
- Teach** everyone to be fully devoted disciples of Christ,
- Praise** God through worship and in everything we do,
- Serve** others, as Christ taught us, to relieve suffering in the world.

### Values:

- We serve all families and individuals through worship, teaching and missions.
- We, as disciples of Christ, are devoted to transforming lives.
- We foster caring relationships through small group connections.
- We are passionate about serving God's people locally, nationally and globally.
- We provide opportunities for the entire community to worship in Christ's name.

## **RULE OF LIFE**

I will practice a **persistent pattern of prayer**.

My relationship with God in prayer is at the center of everything I say and do.

I will maintain a daily practice of **study and reflection with the Bible**. I am constantly looking for the way the Bible speaks to me.

I will use the gifts God has given me to **serve others** as my way of participating in God's transformation of the world.

Because God loves people enough to give his Son for them, I will love people enough to **invite them to experience God's love** and become disciples of Jesus.

I will live out my discipleship **with other disciples** who support me and hold me accountable for my continued growth.

I will **worship weekly** in the gathered congregation of followers of Jesus.  
This is my highest priority.

I will **practice the biblical discipline of tithing**, giving the first 10% of my income to God's work as the starting point of my life of generosity.



MATTHEWS UNITED METHODIST



## MATTHEWS UNITED METHODIST

### **Matthews United Methodist Church Leadership Covenant** *(Short Form)*

As leaders of Matthews United Methodist Church, we covenant to:

- pray, thanking God and seeking his direction;
- lead others by example through worship, generosity, discernment and support;
- care for one another while respecting our differences.

### **Matthews United Methodist Church Leadership Covenant** *(Long Form)*

This covenant of spiritual disciplines for our community guides our leaders' behavior and practices as we honor one another and our differing opinions. We make this covenant in keeping with the values of our faith.

#### **Our Covenant with God**

We covenant to pray, thanking God and seeking his direction as we listen for God's responses.

#### **Our Covenant with our Matthews United Methodist Church Family**

We covenant to lead others by our example of faithful worship, embracing generosity and tithing, supporting our pastors and staff, and discerning what is best for our whole church.

#### **Our Covenant with Each Other as Spiritual Leaders**

We covenant to respect, care, and pray for each other, listening to ideas with an open mind; to discuss, debate, and disagree openly while expressing our point of view; to support the direction and decisions of the individual, group or decision-making body.

**SEEKING A**  
*deeper  
relationship*  
**WITH CHRIST?**

**Explore Foundational Classes**  
*MatthewsUMC.org/Teach*

*To further your foundation, consider a longer term Disciple Bible Study.*





## ***How does Realm benefit our Matthews United Methodist Church (MUMC) members?***

- **MEMBER DIRECTORY**

With the member's permission, this includes address, phone number, email address as well as groups. You can send an email or text message directly from the church directory.

- **EVENTS**

The Events tab allows you to quickly view all upcoming events at MUMC, as well as any of your personal events, such as meetings and studies and zoom meeting links for those events.

- **NEWS**

The News tab allows you to quickly view all the latest news for MUMC as well as news from any of your groups.

- **GROUPS**

The Groups tab allows you to see all members of your groups and participants in any studies or classes in which you are registered. You can then send a message or create a chat thread to the entire group or individual members. The Groups tab also allows you to explore information regarding other groups at MUMC.

- **COMMUNICATIONS**

The Communications tab allows you to quickly see all of your groups and any emails or chat messages from those group members. You can also use the chat feature to communicate with people outside of your groups.

- **REGISTRATIONS**

Registering for studies or events is simple by just clicking on a link for the event in the News or Events tab.

- **GIVE**

The Giving tab allows you to easily contribute to MUMC and keep track of all your contributions.

- **SERVE**

The Serving tab allows you to see all of your serving teams. NOTE: We are continuing to build our groups and database to help our members more easily find service opportunities.

- **FEATURES FOR GROUP LEADERS**

Other features allow group leaders to take attendance, set meetings and share documents. Leaders can make others in their group a "leader" and give them tasks such as keeping attendance.

## **IMPORTANT: REALM setting change to streamline communications**

In order to receive all Realm messages and responses in your regular email, please make the following changes in your Realm setting and encourage all members of your group or ministry to do the same. Without these changes, the initial message shows up in email, but then one has to log into Realm to view any responses. This setting change will streamline communications for your groups.

You only need to change the settings on one of these platforms. The settings you change will carry over to your other devices.

### **From your Desktop:**

1. Sign into your Realm account at [onrealm.org](https://onrealm.org)
2. Click on the down arrow to the right of your name in the upper right corner.
3. Click on "Notification Settings."
4. Scroll down, choose one of your groups and click it.
5. Check the "Email" box for Inbox and Newsfeed.
6. Scroll to your other groups and repeat.

### **From your Realm Connect app on your iPhone:**

- 1- Open the Realm Connect app on your iPhone.
- 2- Click "More" with the 3 little dots on the bottom right.
- 3- Click on the "Settings."
- 4- Scroll down and choose one of your groups.
- 5- Check the "Email" box for Inbox and Newsfeed.
- 6- Click Done.
- 7- Repeat for all your other groups.

### **From the Realm Connect app on your Android device:**

- 1- Open the Realm Connect app on your Android device.
- 2- Click the 3 lines in the top left corner.
- 3- Click on the "Settings."
- 4- Scroll down and choose one of your groups.
- 5- Check the "Email" box for Inbox and Newsfeed.
- 6- Click Save.
- 7- Repeat for all your other groups.

**MATTHEWS UNITED METHODIST CHURCH**  
**STAFFING MODEL AS OF JANUARY 25, 2021**

**SENIOR LEADERSHIP TEAM**

Dr. Chuck Wilson	Lead Pastor/Ordained Elder
Rev. Paul Craig	Executive Pastor/Ordained Elder – Chief of Staff (directly oversees all programming ministries in green)

**REMAINING MANAGEMENT TEAM MEMBERS (UNDER DIRECT SUPERVISION OF THE EXECUTIVE PASTOR)**

Rev. Roldan Flores	Associate Pastor/Licensed Local Pastor – Spanish-Speaking Ministry
Rev. Brad Hopper	Associate Pastor/Ordained Deacon – Family Ministry and Missions
Rev. Corey Milliet	Associate Pastor/Ordained Deacon – Dir. of Youth/Young Adult/College Ministries
Craig Estep	Director of Music and Worship Arts
Shannon Williams	Communications Director
VACANT	Executive Director of Operations/Treasurer (directly oversees all operation ministries in blue, under direct supervision of the Executive Pastor)

**ADULT DISCIPLESHIP**

Kim Layton	Adult Discipleship Director (Ministry Head)
Ashley Broome	Administrative Assistant (5 hours) and Membership Secretary/Realm (20 hours)

**CHILDREN’S MINISTRIES**

Brad Hopper is direct supervisor

Madeline Kamp	Director of Children’s Ministry (Ministry Head)
Alix Arndt	Deep Worship/Deep Kids Associate (20 hours)
Gwynn Aycock	Dir of Nurseries and Preschool (20 hours)
Jessica Gardiner	Administrative Assistant (15 hours)
Robin Havican	Administrative Assistant (10 hours)

**COMMUNICATIONS MINISTRY**

Shannon Williams	Communications Director (Ministry Head)
Becky Stegall	Communications Assistant (40 hours per week); supports Pastor Brad

**CONGREGATIONAL CARE/WELCOME-HOSPITALITY**

Meg Moore	Coordinator of Hospitality/Welcome (20 hours)
Teressa Clark	Executive Pastor’s Assistant and Welcome/Hospitality Administrative Asst (30 hours)
Jeanette Winslow	Congregational Care Associate (currently 40 hours)

**DAILY BREAD MINISTRIES**

**CURRENTLY BEING OVERSEEN BY FACILITIES**

**FACILITIES**

Del Funderburk	Director of Facilities and Property Management (Ministry Head)
David Smith	Facility Staff -Maintenance (30 hours per week)
Talford McClain	Facility Staff -Maintenance (30 hours per week)
Richard Sanders	Facility Staff (40 hours per week)
Jamey Norton	Facility Staff (15 hours per week)
Robert Thomson	Facility Staff (15 hours per week)
Tricia Davis	Administrative Assistant (20 hours Facilities; 5 hours Realm per week)

### MUSIC AND WORSHIP ARTS

Craig Estep	Director of Music and Worship Arts
Jill Willis	Contemporary Worship Leader/ Director of Children's Music and Worship (40 hours)
Kathy White	Music Ministry Associate – Organist (35 hours)
Jenna Ferrazzo	Administrative Assistant (30 hours)
Joel Mullis	Full-time Worship Production Director (40 hours)
Volunteers	Worship Coordinator
John Woodall	Instrumental Dir. Contemporary Worship/Assist w/Production & Youth Praise Team

### OPERATIONS

Beth Lynn	Executive Assistant to Chuck/Office Manager (35 hrs.); Mgmt. Team Rec. Sec.
Leigh Ann Fesmire	Accounts Receivable Coordinator (30 hours)
Charlotte Kludzuweit	Receptionist (20 hours)
Patty Rudisill	Accounts Payable Coordinator (20 hours)

### SELF-SUSTAINING MINISTRIES

Leigh Ann Fesmire	Recreation Coordinator – (5 hours/week paid from rec. budget)
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### SPANISH-SPEAKING MINISTRY

Roldan Flores is direct supervisor

Herminia Gamoneda	Administrative Assistant (15 hours)
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### YOUTH MINISTRY

Rev. Corey Milliet	Director/Ordained Deacon
Rob Hunter	Associate Director of Youth Ministries – High School
Elizabeth Carpenton	Associate Youth Director – Middle School
Erik Haski	Associate Director for College and Young Adult Ministries (30 hours)
Jamie Conder	Administrative Assistant (30 hours)
Amy Benjamin	Administrative Assistant (35 hours)
Cassidy Smith	Temporary Administrative Assistant (covering maternity leaves)



**Matthews United Methodist Church  
2021 Elected Leadership List**

<b>Administrative Council</b>		<b>Finance Ministry Team</b>		<b>Trustees Ministry Team</b>	
Servant Leader	Jon Pollack	Servant Leader	Greg Klein	Servant Leader	<i>Trustees to elect</i>
Vice Servant Leader		Vice Servant Leader		Vice Servant Leader	
Treasurer (Interim)	Mike Murphy	Admin Council Servant Leader	Jon Pollack	Staff Liaison - Director of Facilities	Del Funderburk
Finance Servant Leader	Greg Klein	Trustees Leader or Rep.	John Millen	Class of 2021	Wes Broome
Trustees Servant Leader		Staff Parish Servant Leader	Curt Walton		Gene Monago
Staff Parish Servant Leader	Curt Walton	Global Impact representative	John McClendon		Ben Rippy
Endowment Team Servant	Terry Efird	Lay Leader	Carol Hatcher	Class of 2022	Ruth Crowe
Lay Leader	Carol Hatcher	Treasurer (interim)	Mike Murphy		Joel Gossett
Vice Lay Leader		<b>Members At Large:</b>			David Shepherd
Pastor	Chuck Wilson	Class of 2021	Sheila Shirley	Class of 2023	John Millen
Pastor	Paul Craig		Andrea Main		Annette Clary
Pastor	Brad Hopper		Don Morrison		Brenda Murphy
Pastor	Roldan Flores	Class of 2022			
Pastor	Corey Milliet		Clark Holmes		
<b>Lay Delegates to Annual Conference: Serve 4 years</b>			Greg Klein		
2022	Philip Tate	Class of 2023	Errett Roth		
2023	Nancy Harris		Joe Robinson		
2024	Amy DeVore		Katrina Larrison		
2024	Becky Yates				
2024	Nora Wright				
Alternate Lay Delegate	Brenda Tate	<b>Staff Parish Relations Committee</b>		<b>Leadership Development Team</b>	
Alternate Lay Delegate		Servant Leader	Curt Walton	Senior Pastor	Chuck Wilson
Recording Secretary	Kaitlin Klotz	Vice Servant Leader	Dale Webster	Executive Pastor	Paul Craig
Membership Secretary	Ashley Broome	Lay Leader	Carol Hatcher	Lay Leader	Carol Hatcher
Global Impact Serv Ldr/Del to	John McClendon	Treasurer/Exec. Dir. Operations		Class of 2021	Gary Kraynock
Adult Council Servant Leader	Lisa Martin	Class of 2021	Sam Hatcher		Marty Hinson
Weekday Children's Task Group	Lee Goldstein		Evie Humphries		John Branin
UMM Servant Leader	Marshall Edwards	Class of 2022	Linda Williamson	Class of 2022	Wes Wetmore
UMW Servant Leader	Nancy Ward		Jan Horai		Dawn Knicely
History & Records	Tyleta Morgan		Kathy Efird		Liz Mockler
Church Attorney	Fred DeVore	Class of 2023	Dale Webster	Class of 2023	Kyle Mahle
<b>Council Members At Large:</b>			Curt Walton - 1 year 2021		Beau Snider
Class of 2021	Hampton Hopkins		Abbie Mangum		Becky Dubose
	Neal Miller		Tim Towner		
	Kristi Byrum	<b>Global Impact Missions Team</b>			
Serving through May 2021	Josh Ponder	Servant Leader	John McClendon		
Class of 2022	Ken Merchant	Vice Servant Leader			
	Chris Oldham	Staff Liaison	Brad Hopper		
	Karin Dunham	Class of 2021	Sid Riddick		
Class of 2023 Youth (replacing Josh)	Jonathan Kamenick		Helen Dickerson		
	Greg Mangum		Matthew Short		
	Suzanne Pugh	Class of 2022	Sandi Lee		
			Frank Brown		
			Cassidy Smith		
		Class of 2023	John McClendon		
			Beth Merchant		
			Karen Kraynock		

## Matthews United Methodist Church

**2021 Meeting Schedule** - This schedule can be found on our website ([MatthewsUMC.org](http://MatthewsUMC.org)) under Serve/Leadership Resources.

12/29/2020

	SPRC	Global Impact Team	Trustees	Finance	Endowment Team	Key Leaders	Ad Council	All-Church Leadership Meetings
	1st Monday	2nd Monday	2nd Monday	3rd Monday	3rd Wednesday	4th Monday	4th Monday	
TIME	7:00 PM	7:00 PM	7:00 PM	7:00 PM	6:30 PM	5:30 PM	7:00 PM	7:00 PM
<b>Jan. 2021</b>	Jan. 4, 6:30 pm	Jan. 11	Jan. 11	<b>Tuesday, Jan. 19</b>	Jan. 20		Meeting Sat, Jan 30 following Leadership Connection	Leadership Connection Sat, Jan 30, 10:00-12:00
<b>Feb. 2021</b>	Feb. 1	Feb. 8	Feb. 8	Feb. 15	<b>Feb. 24</b>	Feb. 22	Feb. 22	
<b>March 2021</b>	March 1	March 8	March 8	March 15	March 17	March 22		
<b>April 2021</b>	<b>Tuesday, April 6</b>	April 12	April 12	April 19	April 21	April 26		April 26
<b>May 2021</b>	May 3	May 10	May 10	May 17	May 19	May 24	May 24	
<b>June 2021</b>	June 7	June 14	June 14	June 21	June 16	June 28		
<b>July 2021</b>	No meetings in July							
<b>Aug. 2021</b>	Aug. 2	Aug. 9	Aug. 9	Aug. 16	Aug. 18	Aug. 23	Aug. 23	
<b>Sept 2021</b>	<b>Tuesday, Sept 7</b>	Sept 13	Sept 13	Sept 20	Sept 15	Sept 27		
<b>Oct 2021</b>	Oct 4	Oct 11	Oct 11	Oct 18	Oct 20	Oct 25		Oct 25
<b>Nov 2021</b>	Nov 1	Nov 8	Nov 8	Nov 15	Nov 17	Nov 22	Nov 22 - Annual Charge Conference ?	
<b>Dec 2021</b>		Dec 13	No Meetings except Global Impact					
<b>Jan. 2022</b>	<b>Tuesday, Jan 4</b>	Jan. 10	Jan. 10	<b>Tuesday, Jan. 18</b>	Jan. 19		Meeting Sat, Jan 29 following Leadership Connection	Leadership Connection Sat, Jan 29

# MUMC Leadership Recommendation Form

**Please use this form to make recommendations for elected servant leaders.**

Elected leader committees include: Administrative Council, Trustees, Staff Parish, Finance, Global Impact Team, Endowment Team, Leadership Development Team and Lay Delegates to Annual Conference.

The 4 C's of Christian leadership described below are personal characteristics of a servant leader. Please base your recommendations on these qualities.

## **Character**

- Evidence of honesty, teachable spirit, humility, reliability and healthy work ethics.
- Person is taking definitive steps to deepen spiritual life.
- Action oriented, takes initiative to accomplish God honoring objectives for the sake of mission.

## **Competence**

- Reliable and highly competent to serve in an elected leadership position.
- Knows their gifts to assure proper spiritual development.
- Well-developed understanding of spiritual gifts. (Completion of MAGI Spiritual Gifts Workshop is a requirement of elected leadership.)

## **Chemistry**

- Does this person have a positive emotional effect on others?
- Does this person fit the servant leader culture of MUMC?
- Respects and honors others' opinions, encourager for others, connects and cares for the people in the group as they work together to accomplish tasks.

## **Commitment**

- Does the person have passion for the work of the local church?
- Is the person willing to fully invest themselves and complete the work assigned?
- Fully participating member of the church, practicing spiritual disciplines.
- **Honoring membership vows by upholding MUMC with prayers, presence, gifts, service, and witness.**

## **Recommendations:**

Name: \_\_\_\_\_ Recommend for: \_\_\_\_\_

Qualifications: \_\_\_\_\_

Name: \_\_\_\_\_ Recommend for: \_\_\_\_\_

Qualifications: \_\_\_\_\_

Name: \_\_\_\_\_ Recommend for: \_\_\_\_\_

Qualifications: \_\_\_\_\_

Person making recommendation (required): \_\_\_\_\_

**Return this form to Beth Lynn at the Church Office.**